

HOW TO RENT INSIDE SPACE
WINTER SEASON 2013

RESERVATION:

All reservations are pre-paid, non-refundable, on a first come first serve basis and applied to your first weeks' rent. Best efforts are made to accommodate for the week requested. However, seasonal demands on space can create a wait. You will be given two opportunities to accept your reservation, if declined, your reservation fee will be forfeited and a new fee will be required to maintain your position on the reservation list.

REGISTRATION FEE:

There is a one-time fee of \$10.00 for all new exhibitors.

STARTING RATE:

New dealers pay the rate of \$40.00 per Sunday or four (4) consecutive Sundays for \$154.00 for a *regular size* space. *Perimeter walls, corners and oversized spaces and some locations are priced accordingly.*

PEAK SEASON :

As of Sunday September 29, 2013 and continuing through January 19, 2014. Any dealer entering during this period will pay an additional \$10.00 fee per space above their base starting rate. After peak season, the \$10.00 fee will no longer apply.

DEALER SET-UP:

Wednesday is "Dealer Day ". The building is open from 10-4 for dealer set-up and restocking. Wednesday or any other weekday is not for removing merchandise if you decide to vacate. Vacating of space must be done by the close of business on Sunday or you will be subject to another week's rent.

OFFICE HOURS:

Weekdays The office is open Monday through Thursday from 10:00 a.m. to 4:00 p.m. If you need to reach the office after hours, leave a message and we will get back to you at the earliest possible convenience.

Sundays The office is open Sunday mornings and then reopens at 3:30 in the afternoon for dealers to pay rent and renew spaces.

Reservations are accepted in person or by mail.

PLEASE FILL OUT AND RETURN

NAME: _____ **TEL. #** _____

ADDRESS: _____

MERCHANDISE: _____ **DATE REQUESTED:** _____